**The School of Public Policy at UMBC – Who to Ask**

**Recruitment Questions**

**Shelley Morris** (shelleym@umbc.edu, x53202, PUP 407)

* General recruitment and application
* Orientation
* Accelerated BA/MPP

***Graduate School* - Mike Suica** (suica1@umbc.edu, x51607, Admin 202A) & **Julia Celtnieks** (julicel1@umbc.edu, x53598, Admin 226)

* UMBC alumni scholarship and application fee wavier

**Applications and Admissions Questions**

**Shelley Morris** (shelleym@umbc.edu, x53202, PUP 407)

* Domestic and International admissions
* Transfer of credits
* Non-degree Applications
* Golden ID
* General graduate school policy questions and matters related to enrollment

***Graduate School -*  Jamie Lyberger** (jamily@umbc.edu, x51787, Admin 226)

* Clarify residency classification
* Residency related billing appeals

**Assistantships and Tuition Remission Questions**

**Shelley Morris** (shelleym@umbc.edu, x53202, PUP 407)

* Graduate assistants

**Pam Doppler** (padoppler@umbc.edu, x51469, PUP 408)

* Billing issues for non graduate assistants
* Graduate assistant health insurance form
* Tuition remission for graduate assistants
* Finances and Budget matters
* Request for additional on-campus employment for a graduate assistant

**Degree Progression and Graduation Questions**

**Shelley Morris** (shelleym@umbc.edu, x53202, PUP 407)

* Progression forms including: doctoral candidacy, nomination forms, certification forms, graduation forms
* General information about progression through degree program
* Course scheduling
* General Degree requirements for M.P.P and Ph.D. programs
* Graduate faculty status (for PUBL faculty)
* G.P.A. audits
* Leave of absence
* Withdrawing from classes (forms and questions)
* Changes in registration after the 10th day of classes (i.e. change in # of credits or classes)
* Applying for graduation

**Faculty (varies)**

* Grade change forms – *Relevant course faculty instructor*
* Extension for students who will go beyond time limit to complete their degree – *Faculty Advisor*
* Annual meetings with graduate students – *Faculty Advisor*
* General problems relating to student grievances, Graduate Council, misc. appeals – *GPD*
* Course approvals – *Relevant course faculty instructor*

**Internship Questions**

**Shelley Morris** (shelleym@umbc.edu, x53202, PUP 407)

* Internship course enrollment and/or exemption

**Career Center** (careers@umbc.edu, x52216, Math/Psych 201)

* Internship placement and job search assistance

**Communications Questions**

**Myriam Ralston** (myriam@umbc.edu, x58457, PUP 404)

* Public Policy events
* Website content
* News, accomplishments, other things to share publically
* Public Policy social media and newsletter
* Google list serve memberships and posting permissions

**International students/Visa Questions**

***Graduate School* - Scott Philips** (sphillips@umbc.edu, x55874, Admin 2nd Floor)

**International Education Services** (ies@umbc.edu, x52624, Admin 224)